Carmichaels Borough

Council Meeting

Monday, January 7, 2019

Meeting was called to order at 5 p.m.

Pledge of Allegiance

Roll Call

**Present:** Charles Walker, David Antonini, Marianne Gideon, Elizabeth Walker, Josephine Gresko, Mayor David Jack

**Visitors:** Annette Thomas, Jamie Harshman

Motion made by Josephine Gresko to accept minutes from the special meeting held in December, seconded by Elizabeth Walker. Motion carried.

Motion made by Elizabeth Walker to pay the current bills, seconded by Marianne Gideon. Motion carried.

**Correspondence:**

Notice was received from the Tri-County Borough Association regarding meeting to be held on Thursday, January 17 at 7:00.

**Visitors Comments**:

Annette Thomas provided photos of potholes in front of the Post Office. Charles Walker stated that if the weather is suitable, a cold patch will be put in place on Thursday.

Jamie Harshman of Harshman Engineering Company stated that he has spoken to the Borough Solicitor regarding their services. Mr. Harshman explained the services they provide, and due to their office being located in Washington, they were agreeable to come to Carmichaels to issue permits. Mr. Harshman will provide a fee schedule and will meet with our Code Enforcement Officer.

**Committee Reports:**

 **Code Enforcement** - the Code Enforcement Officer, who was unable to attending the meeting, provided a copy of his report which sites several upcoming meetings

Charles Walker states that Hubert Mitchell has resigned. An ad has been placed in the Observer Reporter that the Borough is accepting applications to fill his position.

**Zoning** - a meeting with the Zoning Committee needs to be scheduled.

**Police** - Officer Miller has composed a letter, to be signed by the Borough President, to be sent to the Borough Police Officers regarding the need for them to fulfill their required work hours

Officer Miller presented a letter regarding the purchase of two body cameras from the Cumberland Township Police Department. David Antonini stated that there would need to be a Policy in place as to the use of the body cameras.

Motion made by Marianne Gideon that the Borough purchase two body cameras from the Cumberland Township Police Department. Elizabeth Walker seconded the motion. Motion carried.

**Unfinished Business**

Audits - 2018 Audits were to be completed by the end of the year and have not been received. Charles Walker will contact Dennis Makel’s office regarding this matter.

North Market Street Project - the work has been completed, however, due to the weather the matter of seeding of grass and re-pavement of a driveway will need to wait until warmer weather.

Parking Ordinance - Council members received a draft of a parking ordinance to consider for adoption at the next meeting.

Weight Limit Ordinance - Mr. Harshman outlined the specifics of what would need to be included in this ordinance.

New furniture for meeting room - Recommendation is to purchased one 8 foot table and and two 5 foot tables which will provide more room in the meeting room.

Active Shooter Training - discussion tabled

Ordinance Book Codification - Dennis Makel’s office is working on this.

Animal Ordinance - Council members received a draft regarding the animal ordinance for consideration to be discussed at next meeting

Animal Control Officer - Report was received regarding a cat that was taken to humane society

**NEW BUSINESS:**

Security System - A motion was made by Elizabeth Walker to upgrade the security camera system at a cost of $1,000. David Antonini seconded the motion. Motion carried.

Appt. of Engineering Firm - David Antonini made a motion to hire Harshman Engineering. Marianne Gideon seconded the motion. Motion carried. A letter will be sent to K2 Engineering thanking them for past service.

A quote was received from PanHandle regarding replacement of the drywall at an estimate of $3,677. Other bids will be

Road Bonds - Mr. Harshman explained Harshman Engineering’s procedures on this

Street Light Fee - Marianne Gideon made a motion to keep the street light fee for 2019 at the same rate as 2018, at $0.45 per foot for improved parcels and twenty-five percent of this assessment per foot for vacant parcels or initially $0.1125 per unimproved footage. Elizabeth Walker seconded the motion. Motion carried.

Business Credit Card - David Antonini will inquire at First National Bank in Dry Tavern regarding opening an escrow account and applying for a credit card for borough use.

A motion was made at 6:15 p.m. by Marianne Gideon to go into executive session. Motion seconded by David Antonini. Motion carried. At 6:40 p.m. the council came out of executive session.

Hiring of new Secretary - Elizabeth Walker made a motion to offer the secretary/treasurer position to Brooke King at the rate of $12.00 per hour with a 6 month probationary period, at which time there will be a performance review. Marianne Gideon seconded the motion. Motion carried.

A motion was made by Marianne Gideon to accept the resignation of David Antonini on Administration, to be replaced by Elizabeth Walker. Motion seconded by Josephine Gresko. Motion carried.

Comments from the Mayor/Council - None

Comments from Media - None

A motion was made by Marianne Gideon to adjourn and continue the meeting at the president’s call. Elizabeth Walker seconded the motion. Motion carried.