

CARMICHAELS BOROUGH

SPECIAL MEETING

SEPTEMBER 4, 2020

2:30 P.M.

Pledge of Allegiance

Present: Charles Walker, David Antonini, Elizabeth Walker, Marianne Gideon, Solicitor Dennis Makel

Absent: Amber DeBolt, Mayor Jack

Meeting was called to order by Charles Walker regarding personnel issues with the police department.

The Solicitor read the letter that was sent by certified mail to the Police Chief on August 20, 2020, which outlined some of the issues regarding his performance and subsequently requesting his Letter of Resignation.

The Solicitor reported Chris Furman, of his office, was contacted by the Police Chief corresponding by email and phone calls on several occasions from August 26th to September 3rd.

The Police Chief sent an email to Chris Furman addressing the Carmichaels Borough Council and resigning as Police Chief to return the rank of patrolman and requesting a meeting with Council.

Motion made by Elizabeth Walker to accept the email Letter of Resignation from Craig Miller as Police Chief, dated September 3, 2020, effective September 4, 2020. Seconded by Marianne Gideon. Motion carried.

Motion made by Charles Walker to appoint Melissa Adamson as Carmichaels Borough Police Chief at a salary of \$23.00 per hour, no benefits, working full time of 38 to 40 hours per week, effective Monday, September 7, 2020, with a 6 month probationary period. Seconded by David Antonini. Motion carried.

Motion made by Charles Walker to go into Executive Session regarding personnel reasons at 2:40 P.M. Seconded by Marianne Gideon. Motion carried. Council out of Executive Session at 2:55 P.M.

Motion made by Elizabeth Walker that Council adopt a policy regarding the hours that police officers are required to work as follows:

1. All part-time officers shall work a minimum of 8 hours per week (16 hours per pay period). If an officer misses three consecutive 8 hour shifts in a 6 week time period, said officer will be terminated.
2. All police officers are to act in a professional manner when dealing with the public
3. Any and all investigations are to be completed in a reasonable and timely manner
4. A memo of the same be provided each police officer with the same signing-off on the memo and the same to be placed in each of their files.

Seconded by Marianne Gideon. Motion carried.

Motion made by David Antonini that Craig Miller's wages will be reduced to patrolman's wage of \$15.00 per hour, effective immediately. Seconded by Elizabeth Walker. Motion carried.

Motion made by David Antonini to adjourn meeting at President's call. Seconded by Marianne Gideon. Motion carried.

Respectfully submitted,
Shelley Anderson, Borough Secretary